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June 24, 2019

Ms. Luly Massaro, Clerk
Rhode Island Public Utilities Commission
89 Jefferson Boulevard
Warwick, RI 02888

*Re: City of Newport, Utilities Department, Water Division
Docket 4933*

Dear Ms. Massaro:

Enclosed please find an original and nine copies of:

1. City of Newport, Utilities Division, Water Department's Response to the Division of Public Utilities and Carrier's Data Request (Set 5).

Please note that an electronic copy of this document has been sent to the service lits. Thank you for your attention to this matter.

Sincerely,



Joseph A. Keough, Jr.

Enclosure

cc: Docket 4933 Service List (*via electronic mail*)

- DIV. 5-1:** Reference page 5, line 3 through 10 of Ms. Forgue's direct testimony.
- a. Please indicate whether the AFSCME agreement was approved by the Council.
 - b. Does the term of the AFSCME agreement begin as of July 1, 2018 or July 1, 2019?
 - c. Please explain whether the AFSCME replaces the NEA. If not, please explain which employees are covered by the NEA and which employees are covered by the AFSCME.

- Response:**
- a. Yes, it was approved April 10, 2019.
 - b. The term for the AFSCME agreement begins July 1, 2018.
 - c. The AFSCME union did not replace the NEA union. The AFSCME union is separate from the NEA union. The union affiliation for NWD employees was provided in the response to Comm. 1-1.

Prepared by: Julia Forgue

DIV. 5-2: According to page 5, lines 11 and 12 of Ms. Forgue's direct testimony, the Water Plant Operator and the Distribution/Collection Operator salaries and wages were reduced consistent with past dockets. Please explain the reason for the reduction in the salaries and wages for these positions.

Response: The salaries and benefits for the two positions were not reduced. They are not included in the calculation for the total salary and wage revenue requirement in order to account for vacancies that may exist during the rate year.

Prepared by: Julia Forgue

DIV. 5-3: Reference DIV 2-1 and HJS Schedule A-1B.

- a. Please explain the cause of the 23% increase in Account No. 50045, Lead Plant Operator Stipend, between FY 2017 and FY 2018.
- b. Please explain the cause of the 23% increase in Account 50105, Workers Compensation, between FY 2017 and FY 2018.
- c. Please explain the cause of the 21% decrease in Account 50175, Annual Leave Buyback, between FY 2017 and FY 2018.
- d. Please explain the cause of the decreases in Account 50220, Consultant Fees, between FY 2017 and FY 2018, and FY 2016 and FY 2017.
- e. Please explain the fluctuation in Account 50251, Telephone & Communication, between FY2016 and FY 2017 (there was a 57% decrease in these expenses). In FY 2017 and FY 2018, there was a 399% increase in these expenses.
- f. Regarding Account No. 50271, Gasoline & Vehicle Allowance, please explain the fluctuation in the account that occurred between FY 2016, FY 2017 and FY 2018.
- g. Regarding Account No. 50275, Repairs & Maintenance, please explain the fluctuation in the account that occurred between FY 2016, FY 2017 and FY 2018.
- h. Regarding Account No. 50276, Main Maintenance, please explain the fluctuation in the account that occurred between FY 2016, FY 2017 and FY 2018.
- i. Regarding Account No. 50305, Water/Sewer Charge, please explain the increase in this account that occurred between FY 2016 and FY 2018.

- Response:**
- a. The increase was due to an increase from 3 to 4 in the number of Lead Operators. The stipend of \$80 per week is paid to those Plant Operators who obtain a Class 3 operator license and agree to additional responsibilities. The number of Lead Operators changes from time to time due to retirements or operators obtaining their Class 3 license and agreeing to take on additional responsibilities.
 - b. Please see response to Div. 5-10.

c. The decrease was due to fewer Annual Leave Buyback requests being made in FY 2018 compared to the previous year. As noted in Div. Response 2-12, the expense amount changes from period to period because it is an individual employee's decision on whether to take advantage of the benefit, when to take it and how much to take.

d. The Consultant Fees decrease from FY 2016 to FY 2018 were primarily related to the level of PUC Rate Case # 4595 expenses that were incurred in those years. There were greater Consultant Fees related to the Rate Case in FY 2017 while fewer in FY 2018. Likewise, Consultant Fees were higher in FY 2016 which was the primary time period of the Docket than were incurred in FY 2017. Note that Docket 4595 became effective on October 1, 2016.

e. The fluctuation in Telephone & Communication expenses in the three fiscal years 2016, 2017 and 2018 was due to a dispute with the service provider regarding poor service and billing errors during FY 2017. As a result of the dispute, payments to the service provider were withheld in FY 2017. In FY 2018 the dispute was settled and the payment to the provider was made for the previously disputed bills.

f. There was actually very little fluctuation in the Gasoline & Vehicle Allowance # 50271 during fiscal years 2016, 2017 and 2018. The annual G & V amounts were \$206,245 in FY 2016; \$203,708 in FY 2017 and \$205,360 in FY 2018 as shown in Data Response Div. 2-29 b. The Summary Schedule included in the Div. 2-1 Response showed an incorrect balance for Gasoline & Vehicle Maintenance due to a key punch error. A corrected Div. 2-1 schedule is included with this response and shows the corrected balances.

g. The increase in Account 50275 from FY2016 to FY2017 is mostly attributed to the annual service/maintenance contracts for the water treatment plants (e.g. Gas Boilers, Building Systems, SCADA, etc., as detailed in HJS Schedules D11 and D12) that were not fully required in FY 2016. FY 2017 was the first year all the service contract expenses at

the water treatment plants were in place. The costs for the service contracts resulted in the majority of the increase (\$95,000+/-) in FY2017. An additional increase of approximately \$27,000 was associated with unforeseen pump emergencies at the Sakonnet Pump Station.

In FY 2018 there is a reduction in Account 50275 for a few different reasons. First, as addressed in previously submitted testimony and data requests, consumption shortfall and associated lower revenue required a spending 'hold' in FY18. Second, in FY2017 the annual service/maintenance contracts at the water treatment plants were with the same vendors hired by the Design Build contractor for the new plants. In FY18, NWD reviewed all existing service contracts and refined services and/or replaced vendors (e.g. ENE Systems replaced with NE Mechanical) for a savings.

h. The RI DEM Office of Compliance & Inspection issued an April 13, 2016 Notice of Violation (NOV) relating to dam safety violations at Lawton Valley Reservoir Dam, Nonquit Pond Dam, Harold E. Watson Reservoir Dam, Sisson Pond Dam, St. Mary's Pond Dam, Nelson Pond Dam, Gardiner Pond Dam, Easton Pond North Dam, and Easton Pond South Dam. This resulted in a temporary reallocation of resources in FY17 from distribution to source of supply. This reduced expenditures in the 50276 account in FY17.

i. The main component of the Water/Sewer Charge account #50305 is sludge wastewater created by the Water Treatment Plants. The increase between FY 2106 and FY 2018 was the result of an increase in usage and rates as shown in the following table:

	<u>FY 2016</u>	<u>FY2017</u>	<u>FY2018</u>
Usage (gallons)	26,807,758	28,738,013	29,243,512
Rate (<i>per 1,000 gallons</i>)	\$13.89	\$17.00	\$18.36

City of Newport Water Division
RIPUC Docket #4933
DIV 2-1 **CORRECTED 6/14/2019**
Data Response
Breakdown of expense accouts

		FY2016	as Presented FY2017	Corrections
50001	Salaries & Wages	\$ 2,550,442	\$ 2,543,120	
50002	Overtime	\$ 229,954	\$ 259,899	
50003	Holiday Pay	\$ 37,530	\$ 38,231	
50004	Temp Salaries	\$ 47,671	\$ 60,258	
50005	Permanent Part time	\$ 10,750	\$ 4,766	
50044	Standby Salaries	\$ 13,721	\$ 18,720	
50045	Lead Plant Operator Stipend	\$ 12,060	\$ 12,490	
50056	Injury Pay	\$ -	\$ -	
50100	Employee Benefits	\$ 1,284,883	\$ 1,387,740	
50103	Retiree Insurance Coverage	\$ 352,096	\$ 352,292	
50105	Workers Compensation	\$ 59,790	\$ 63,508	
50120	Bank Fees (lock box)	\$ 15,432	\$ 14,260	
50175	Annual Leave Buyback	\$ 40,874	\$ 40,990	
50205	Copying & binding	\$ 378	\$ 513	
50207	Advertisement	\$ 4,658	\$ 4,808	
50210	Membership Dues & Subscriptions	\$ 4,008	\$ 4,633	
50212	Conferences & Training	\$ 12,818	\$ 7,043	
50214	Tuition Reimbursement	\$ -	\$ -	
50220	Consultant Fees	\$ 156,014	\$ 114,693	
50225	Support Services/Contract Services	\$ 31,938	\$ 31,804	
50238	Postage	\$ 72,610	\$ 67,532	
50239	Fire & Liability Insurance	\$ 159,783	\$ 173,684	
50251	Telephone & Communication	\$ 5,123	\$ 2,165	
50260	Rental of Equipment	\$ 6,654	\$ 2,605	
50266	Legal & Administrative	\$ 309,699	\$ 333,848	
50267	Data Processing	\$ 143,888	\$ 231,161	
50268	Mileage Allowance	\$ 597	\$ 725	
50271	Gasoline & Vehicle Allowance	\$ 206,244	\$ 153,085	\$ 50,623
50275	Repairs & Maintenance	\$ 124,530	\$ 240,746	\$ (15,086)
50276	Main Maintenance	\$ 80,348	\$ 47,840	
50277	Reservoir Maintenance	\$ 20,026	\$ 36,786	\$ (8,477)
50280	Regulatory Expense	\$ 243	\$ 162	
50281	Regulatory Assessment	\$ 126,988	\$ 150,871	
50296	Service Maintenance	\$ 33,102	\$ 28,607	
50299	Meter Maintenance	\$ 9,881	\$ 9,633	
50305	Water/Sewer Charge	\$ 373,701	\$ 489,940	
50306	Electricity	\$ 680,224	\$ 798,951	\$ (27,060)
50307	Natural Gas	\$ 57,862	\$ 62,187	
50308	Property Taxes	\$ 552,652	\$ 558,411	
50311	Operating Supplies	\$ 61,273	\$ 32,690	
50320	Uniforms & protective Gear	\$ 3,197	\$ 4,599	
50335	Chemicals	\$ 691,112	\$ 776,566	
50339	Laboratory Supplies	\$ 22,741	\$ 30,913	
50361	Office Supplies	\$ 12,137	\$ 13,258	
50380	Customer Service Supplies	\$ 655	\$ 340	
50505	Self Insurance	\$ -	\$ -	
50515	Unemployment Claims	\$ -	\$ -	
50520	Accrued Benefits Buyout	\$ -	\$ -	
60001	Hydrant Maintenance	\$ -	\$ -	
		8,620,287	9,207,073	-

DIV. 5-4: According to the response to DIV 2-5, a 60% allocation factor was assigned by the City of Newport to the Water Division for the Director, Deputy Directors, and Administrative Secretary, based on the required work effort and size of the service areas for the Water and Water Pollution Control utilities.

The response does not show the derivation of the 60% allocation factor. Please provide the following information as requested:

- a. Does the response to DIV 2-5 mean the percentage allocation was based upon the square area of the service territories? Please fully explain your response by indicating how the calculation was performed. To the extent that a metric other than square area was used, please identify what was used and how the calculation was performed.
- b. Please provide the current size of the water and the water pollution control divisions as determined for assigning payroll costs for the Director, Deputy Directors, and Administrative Secretary.
- c. Please provide the size of the water and the water pollution control divisions as determined for assigning payroll costs for the Director, Deputy Directors, and Administrative Secretary in FY 2008.

Response:

- a. As set forth in the response to DIV 2-5, the allocation is based on required work effort and size of the service areas for the two Utilities – Water and Water Pollution Control. It is not based on a mathematical calculation. The allocation is based, in part, on the square area that the separate utilities service. However, it is also based on the infrastructure owned and operated, number of customers, etc. For the Water Division, the retail service area encompasses Newport, Middletown, and the southern section of Portsmouth and the Water Division serves the PWFD and the Naval Station Newport for the wholesale purchase of water. For the Water Pollution Control Division, the retail service area is limited to the City

of Newport with wholesale service for the sewerage sections of Middletown and the Naval Station Newport.

- b. The relative size of the utilities includes the service areas described above in subsection a. and the following:

Water Infrastructure operated and maintained by NWD staff:

9 surface water reservoirs with dams and intakes
2 raw water pumping stations
16 miles of raw water mains
2 water treatment facilities
4 finished water storage tanks
1 finished water pump station
168.7 miles of distribution/transmission mains
1044 Fire Hydrants

WPC Infrastructure operated and maintained by NWD Staff (as of July 2017):

79 Miles of gravity sewer
12 miles of sewer force main
59 miles of storm drain

From 2001 through June 2017, a private vendor operated and maintained all of the Water Pollution Control Division's infrastructure, including the underground piping system. In 2017, a new service contract was executed, and effective July 2017, responsibility for the operation and maintenance of the underground piping systems returned to the Water Pollution Control Division. However, the private vendor still operates and maintains all above ground water pollution control assets, including wastewater treatment facility, pumping stations, CSO treatment facilities, and UV stormwater disinfection system.

STATE OF RHODE ISLAND
PUBLIC UTILITIES COMMISSION
DOCKET NO. 4933
Response Of The City Of Newport,
Utilities Division, Water Department
To The State of Rhode Island
Division Of Public Utilities And Carriers'
Data Requests
Set 5

- c. As set forth above, the allocation of salaries is not based on a mathematical calculation. However, for the relative size of the water and the water pollution control divisions, please see subsections a. and b. above, as well at Newport's response to Div. 5-7.

Prepared by: Julia Forgue

DIV. 5-5: Since the FY 2008 reorganization, has the City, the Utilities Department or the Water Division conducted a study or other analyses to determine the time spent or workload requirements that the Director, Deputy Directors, and Administrative Secretary dedicate to water or water pollution control activities? If yes, please provide copies of the studies or analyses. If no, please explain why no studies or analyses were performed.

Response: After the reorganization of the Department of Public Works into the Department of Public Services and the Department of Utilities there were no studies conducted or analysis to determine the allocation of the salaries for the Director of Utilities, the Deputy Directors and the Administrative Secretary

The 60/40 allocation of the Deputy Directors that was in place for Water/Water Pollution Control, was deemed appropriate for the required level of effort for the Director, Deputy Directors and Administrative Secretary. In fact, based on the information set forth in Newport's response to DIV. 5-4, it may be that the allocation to the Water Division should be higher, especially considering that a private vendor operates and maintains all above ground water pollution control assets, including wastewater treatment facility, pumping stations, CSO treatment facilities, and UV stormwater disinfection system. By contrast, the Water Division is responsible for all above ground and below ground infrastructure.

Prepared by: Julia Forgue

DIV. 5-6: Please provide supporting documentation showing the derivation of the 50% used to allocate the Financial Analyst's salary.

Response: There is no formal supporting documentation regarding the allocation of the Financial Analysts salary between Water and Water Pollution Control. The allocation of 50% to each Division was based on review with the Deputy Director-Finance regarding the required time that would be spent between the two funds. In fact, based on the information set forth in Newport's response to DIV. 5-4, and the fact that the Water Pollution Control Division is not regulated, the allocation should possibly be higher. The Financial Analyst assists in preparing financial information and providing support for Newport Water's PUC rate filings, whereas there are no such responsibilities for the Water Pollution Control Division.

Prepared by: Julia Forgue

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DIV. 5-7: For FY 2014 through FY 2018, please provide the following for the water and water pollution control divisions:

- a. Service revenues by type of customers;
- b. Capital expenditures for each division;
- c. Number of customers by each division; and
- d. Number of employees by division.

Response: Please see attached schedule.

Prepared by: Julia Forgue

City of Newport
Water Division
Data Request
Division 5-7

Water Division		2014	2015	2016	2017	2018
a	Service Revenue by type of customer					
	Residential	\$ 5,993,540	\$ 8,059,373	\$ 7,208,238	\$ 7,465,103	\$ 7,134,472
	Non-Residential	\$ 4,544,227	\$ 5,640,392	\$ 5,489,098	\$ 5,690,771	\$ 5,506,439
	PWFD	\$ 1,953,232	\$ 2,079,936	\$ 2,098,411	\$ 1,986,214	\$ 1,956,502
	Navy	\$ 1,500,753	\$ 1,397,666	\$ 1,264,446	\$ 1,184,196	\$ 1,266,287
b	Capital Expenditures	\$ 1,632,102	\$ 5,098,812	\$ 2,436,505	\$ 2,361,335	\$ 4,966,415
c	Number of Customers	14,534	14,577	14,541	14,609	14,579
d	Number of employees- FTEs	45.4	46.4	46.4	46.9	45.9
Water Pollution Control Division						
a	Service Revenue by type of customer					
	Retail Sewer Use Fees	\$ 7,275,671	\$ 7,959,854	\$ 11,100,666	\$ 10,573,026	\$ 11,028,996
	Middletown	\$ 739,064	\$ 738,302	\$ 771,604	\$ 1,300,647	\$ 1,440,744
	Navy	\$ 959,583	\$ 674,837	\$ 926,858	\$ 981,525	\$ 1,244,623
b	Capital Expenditures	\$ 3,955,949	\$ 4,697,005	\$ 8,657,835	\$ 25,375,739	\$ 39,031,458
c	Number of Customers	9,257	9,268	9,239	9,349	9,235
d	Number of employees	1.6	1.6	2.6	3.1	15.1

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DIV. 5-8: Reference the attachment to the response to DIV 2-10. The City of Newport voucher dated 07/23/18 for \$3,781 refers to "Utilities Retirees." Please explain why it is not appropriate to allocate these costs between the water and the water pollution control divisions.

Response: No cost should be allocated to the Water Pollution Control Division because the \$3,781 is for 19 Water Retirees. The two WPC retirees are billed separately to the City. In the future, the City's Department of Human Resources will label the vouchers to delineate between Water and WPC retirees to avoid any confusion.

Prepared by: Julia Forgue

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DIV. 5-9: Reference the response to DIV 2-11. Please provide the most recent Rhode Island Interlocal Risk Management Trust invoice and the corresponding WC premium allocation worksheet.

Response: Please see Newport's response to Div. 5-10.

Prepared by: Laura Sitrin

- DIV. 5-10:** According to the response to DIV 2-11, an audit determined that the Water Division's allocated WC insurance for FY 2018 should have been \$65,879, not the \$55,985, which was the basis for the rate year amount.
- a. Please indicate whether the total WC amount that should have been charged to the City of Newport changed from the \$361,662 that was presented on the invoice. If so, please provide the revised amount and explain how the Rhode Island Interlocal Risk Management Trust is billing and collecting the difference from the City of Newport.
 - b. If the \$9,894 change is the result of a change in the basis of cost allocation, please explain whether it is the City of Newport or the Water Pollution Control Division that was overbilled. Please also explain whether the Water Division has been billed (or whether the monthly allocation has been corrected on the books of the other entity) for the \$9,894. If so, please explain when that was done and over what period of time the \$9,894 is being received or given back.
 - c. Please identify the basis of the allocation and provide the supporting calculations.

Response: a.-c. Newport's Worker's Compensation Insurance (WCI) expense for past years and the rate year is somewhat confusing, and this response will hopefully clear up any confusion.

Fiscal year total WCI costs are comprised of three different "bills":

1. The first is an estimated bill sent by the Interlocal Trust in June of each year. It is based on audited payroll from two years prior and increased by a percentage determined by the Trust.
2. The second bill is a final invoice received the January following the estimated bill and is based on audit of the previous fiscal year performed in December.
3. The third is a "direct charge" bill for claims that existed prior to the Trust's coverage. Newport Water pays quarterly direct charges

relating to injuries incurred by Water Division employees prior to the City of Newport's partnership with the Trust. These payments are initially made by the Trust and then back-charged to the Water Division on a quarterly basis.

In FY17, the total WCI expense for the City of Newport was \$296,786, and Newport's share of this expense was \$59,357, plus direct charges of \$4,151 for a total of \$63,508. (See attached)

For FY18, the estimate bill for the City of Newport was \$351,218; Newport's initial share was \$62,095, which increased to \$77,595 after the audit; and, the direct charge of \$710 for a total of \$78,305. Thus, the reason for the increase from FY17 to FY18 is that the overall WCI insurance increased.

For the FY20 rate year, Newport Water based its WCI expense on the invoice the City of Newport received from the Trust dated June 25, 2018 for FY19 in the amount of \$361,622. (See NWD response to Div. 2-11). The portion of this total bill charged to the Water Division was \$55,985. (See attached and HJS Schedule D-7) In addition, the quarterly direct charges for FY19 was estimated to be \$1,400. (See attached and HJS Schedule D-7) Thus, Newport originally calculated a total rate year WCI expense of \$57,385. (See HJS Schedule D-7).

After Newport filed its rate application in this Docket, the Trust issued the second bill for FY19. In NWD's response to Div. 2-11, it incorrectly stated that this second bill increased the Water Division's portion of the total FY19 WCI expense from \$55,985 to \$65,879. This is incorrect, the Water Division's portion of the total WCI expense actually increased from \$55,985 to \$58,716, exclusive of direct charges. (See attached)

Recently, the City of Newport received the first bill from the Trust for FY20, which is in the total amount of \$423,280. (See attached) In the past, the City has allocated worker's compensation charges on a percentage of budget basis because the Trust was not able to provide information in a manner that allowed for a better allocation. City

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personnel have worked with the Trust to get information showing true costs for the water (and other) funds. As a result, the FY2020 worker's compensation bill dated June 17, 2019 will be allocated based on actual employees, worker's compensation job codes and job code rates. (See attached) Unfortunately, this shows that the water fund has probably paid only about 50% of the true cost in the past. As such, the water fund's portion of the total WCI expense for FY 20, exclusive of direct charges, is now estimated to be \$115,425.81.

Prepared by: Laura Sitrin, Julia Forgue and William Yost

City of Newport
Department of Utilities - Water Division
Worker Compensation Expense History

Water Division

	City Wide Initial Estimated Invoice <u>June</u>	Allocation <u>%</u>	<u>Water Division</u>		Final Invoice <u>January</u>	Sub-total <u>Premium</u>	Direct <u>Charges</u> (a)	Fiscal Year <u>Total</u>
FY 2015	\$280,455	20.00%	\$56,091		\$0	\$56,091	\$3,365	\$59,456
FY 2016	\$271,968	20.00%	\$54,394		\$0	\$54,394	\$5,395	\$59,789
FY 2017	\$296,786	20.00%	\$59,357		\$0	\$59,357	\$4,151	\$63,508
FY 2018	\$351,218	17.68%	\$62,095		\$15,500	\$77,595	\$710	\$78,305
FY 2019	\$361,662	15.48%	\$55,985	(a)	\$2,731	\$58,716	\$1,400	\$60,116
FY 2020	\$423,280	27.27%	\$115,426			\$115,426		\$115,426

(a)	Proposed FY 2020 Rate Year	FY 2019 Initial Invoice	\$55,985
		Dir Reimb Estimate \$350 per qtr	<u>\$1,400</u>
			\$57,385



RISK MANAGEMENT TRUST

501 WAMPANOAG TRAIL, SUITE 301, EAST PROVIDENCE, RI 02915
PHONE: (401) 438-6511 FAX: (401) 438-6990All Inquiries: accountsreceivable@ritrust.com**Bill To:**

Jim Nolan
City of Newport
Controller
City Hall - 43 Broadway
Newport RI 02840

Invoice	PANDC002332
Date	6/17/2019
Page	1



Purchase Order No.	Customer ID	Payment Terms	Due Date	Late Fees Assess As Of
	NEWPCITW	Net 60 W15	8/16/2019	8/31/2019
Quantity	Item Number	Description	Unit Price	Ext. Price
1.0	WC-2020	Worker's Compensation Coverage PY 2019-2020	\$423,280.00	\$423,280.00

WORKERS COMPENSATION PREMIUM FY 2019-2020

Subtotal	\$423,280.00
Misc	\$0.00
Total	\$423,280.00

Late payment interest accrues on outstanding balances at a rate of 12%
per annum, commencing on first day late fees assess.

FY2019-2020 WC Premium

Invoice #PANDC002332

6/17/2019

Code	Job Classification	Payroll	Job Class Rate	Manual Premium	%	Ex Mod Factor @ .68	Less Volume Discount	IOD Surcharge	Final Contribution
0106	Tree Pruning	58,399	0.265624	15,512.18	2.82%	10,548.28	(592.17)		9,956.11
5506	Street or Road Repair	985,227	0.097681	96,237.96	17.52%	65,441.77	(3,673.84)		61,767.93
6836	Harbor (Harbormaster Operation)	269,897	0.055603	15,007.08	2.73%	10,204.82	(572.89)		9,631.93
7520	Waterworks	2,616,259	0.065736	171,982.40	31.30%	116,948.03	(6,565.35)		110,382.68
7580	Sewer Treatment Plant	683,458	0.056894	38,884.66	7.08%	26,441.57	(1,484.41)		24,957.16
7720	Police Personnel/Ambulance Service	820,850	0.048982	40,206.87	7.32%	27,340.67	(1,534.88)	70,663.00	96,468.79
8227	Heavy Equipment Maintenance	66,553	0.101906	6,782.15	1.23%	4,611.86	(258.91)		4,352.96
8810	Clerical/Office/Librarians	4,971,027	0.00377	18,740.77	3.41%	12,743.72	(715.42)		12,028.30
8810	Clerical/Office/Librarians - Water	174,025	0.00377	656.07	0.12%	446.13	(25.05)		421.09
8810	Clerical/Office/Librarians - WPC	127,494	0.00377	480.65	0.09%	326.84	(18.35)		308.49
8831	Animal Shelters	59,544	0.036761	2,188.90	0.40%	1,488.45	(83.56)		1,404.89
9015	Building Operations	687,752	0.068551	47,146.09	8.58%	32,059.34	(1,799.78)		30,259.56
9102	Parks & Recreations	986,232	0.05638	55,603.76	10.12%	37,810.56	(2,122.65)		35,687.91
9410	Municipal NOC - Water	241,512	0.029818	7,201.40	1.31%	4,896.96	(274.91)		4,622.04
9410	Municipal NOC - WPC	105,811	0.029818	3,155.07	0.57%	2,145.45	(120.44)		2,025.01
9410	Municipal NOC	993,061	0.029818	29,611.09	5.39%	20,135.54	(1,130.39)		19,005.15
Total Final Contributions				549,397.12	100.00%	373,590.00	(20,973.00)	70,663.00	423,280.00

Hi,

Not a problem. The manual premium is \$549,397.12. A volume discount is applied and then the IOD surcharge is applied. As follows:

Manual premium \$549,397.12

Sum of Water	115,425.81
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Standard premium based on ex mod factor of .68 x \$549,397.12 =- \$373,590

Volume discount is applied bringing premium down to \$352,617

IOD surcharge is applied (based on police payroll) \$70,663 + \$352,617 - \$423,280

Final premium \$423,280.

I should have outlined for you.

Thanks

Lori Banno, CIC

Property and Casualty Underwriter

STATE OF RHODE ISLAND
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DIV. 5-11: Reference the response to DIV 2-11. Please indicate how long the quarterly WCI direct charges being back-charged to the Water Division on a quarterly basis will continue.

Response: It is unknown how long the quarterly worker compensation charges will continue since it is dependent upon the extent of the injuries requiring medical care for those employees who are currently claimants.

Prepared by: William Yost

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DIV. 5-12: Reference the response to DIV 2-21. With respect to the allocation of costs to the various city entities, please identify what these costs are.

Response: In the response to DIV 2-21, the allocation of costs refers to the allocation of the Fire & Liability Insurance premium.

Prepared by: William Yost

STATE OF RHODE ISLAND
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DIV. 5-13: Reference the response to DIV 2-22. Have the potential liability claims been filed against the Water Division? If so, when will the claim process be completed and liability determined? If the process has been completed, please provide the details indicating whether the Water Division was found liable.

Response: In reference to the response to Div. 2-22, the \$5,000 is a budgeted amount for the deductible portion of potential liability claims (2 @ \$2,500 each). However, there are currently no outstanding claims pending resolution.

Prepared by: William Yost

STATE OF RHODE ISLAND
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DIV. 5-14: Reference the response to DIV 2-25. Please explain the reason why a two-year average was considered to be more appropriate for development of FY 2020 utility expenses.

Response: A two-year average was considered more appropriate because utility costs tend to change over time in terms of cost and usage so using the most current data was believed to be a more accurate measurement of costs.

Prepared by: Julia Forgue

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DIV. 5-15: According to the response to DIV 2-28, in Docket 4595, the Commission approved reimbursements by the Water Fund to the City of Newport for Legal & Admin in the amount of \$333,848, and \$231,161 for Data Processing (MIS). Is it correct to state that rather than track the actual cost of the services, the amount for these services have been held constant from the amount included in Docket 4595? If yes, please explain how the City of Newport determines that the costs charged to the Water Division and the amounts received are fair and reasonable?

Response: It is not correct to state that the amount City Services have been held constant from the amounts set in Docket 4595. In Docket 4595, the amount approved by the Commission for Legal & Admin was \$333,848 and the amount for MIS was \$231,161. For the rate year in this docket, the amount requested for Legal & Admin is \$328,312 and MIS is \$343,175.

Prepared by: Harold Smith

STATE OF RHODE ISLAND
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DIV. 5-16: Reference the response to DIV 2-28. Please provide a citation from Docket 4595 where the Water Division provided data supporting the derivation of the \$333,848 for Legal & Administrative services and \$231,161 for Data Processing (MIS).

Response: The derivation comes from Newport's response to the PUC's hearing record request (RR-4 to NWD) in Docket 4595 (see attached). The derivation is the calculation of City Service Expense using the FY 2017 budget, allocating only half of the City Solicitor's budget. The PUC approved this allocation for City Services in its Docket 4595 Order.

Prepared by: Harold Smith

STATE OF RHODE ISLAND
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Response Of The City Of Newport,
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RR-4 to NWD: Please update the City Service expense using the FY 2017 budget, using NWD's proposed allocation for City Solicitor and separately using the 50% allocation for City Solicitor.

Response: Please see attached

Prepared by: Laura Sitrin

City of Newport
 Cost Allocation
 Based on FY2017 Adopted Budget

Record Request
 Schedule B

Allocated Item	Cost To Be Allocated	Water Percent	Water Fund
Audit Fees	73,000	6.18%	4,511
OPEB Contribution (1)	720,000	3.84%	27,648
City Council	92,262	3.42%	3,155
City Clerk	440,852	1.00%	4,409
City Manager	650,528	13.53%	88,016
Human Resources	340,550	1.74%	5,926
City Solicitor	385,744	13.53%	52,191
Finance Admin 50%	233,335	13.53%	31,570
Finance - 5% RICWFA	6,402	50.00%	3,201
Finance Admin 10% Inv/Debt	46,667	30.77%	14,359
Purchasing	111,547	18.47%	20,603
Collections	44,183	100.00%	44,183
Accounting - Wires - 5%	13,508	70.00%	9,456
Accounting	462,311	10.97%	50,716
MIS	1,708,504	13.53%	231,161
Totals	5,329,393		591,105

(1) Based on July 1, 2014 Actuarial Report

City of Newport
 Cost Allocation - Allocated 50% of Remaining Balance of Solicitor Cost Schedule C
 Based on FY2017 Adopted Budget

Allocated Item	Cost To Be Allocated	Water Percent	Water Fund
Audit Fees	73,000	6.18%	4,511
OPEB Contribution (1)	720,000	3.84%	27,648
City Council	92,262	3.42%	3,155
City Clerk	440,852	1.00%	4,409
City Manager	650,528	13.53%	88,016
Human Resources	340,550	1.74%	5,926
City Solicitor	192,872	13.53%	26,096
Finance Admin 50%	233,335	13.53%	31,570
Finance - 5% RICWFA	6,402	50.00%	3,201
Finance Admin 10% Inv/Debt	46,667	30.77%	14,359
Purchasing	111,547	18.47%	20,603
Collections	44,183	100.00%	44,183
Accounting - Wires - 5%	13,508	70.00%	9,456
Accounting	462,311	10.97%	50,716
MIS	1,708,504	13.53%	231,161
Totals	5,136,521		565,009

(1) Based on July 1, 2014 Actuarial Report

City of Newport Cost Allocation - Percentage of Budgets Based on FY2017 Adopted Budget	Record Request Schedule B-1					
	FY2017 Budget	Less School	Less Civic Support	Less Debt Service	Less Capital	Percentage
General Fund	92,014,275	20,227,786	1,960,861	5,313,061	5,481,160	67.75%
Water Fund Total Operating Expenses	20,845,221	-	-	6,839,199	2,221,657	13.53%
WPC Fund	31,335,097			3,472,303	14,107,500	15.79%
Maritime Fund	1,181,601				260,000	1.06%
Parking Fund	2,075,137				441,783	1.87%
Total	147,451,331					
					87,126,021	
School Appropriation:	25,284,733					
20% appropriation left in general fund	5,056,947					
	20,227,786					

City Council
Based on FY2017 Adopted Budget

Record Request
Schedule A-1

FY2017

Total Mayor and City Council Expenditures	95,422
Less:	
Public Celebrations	-
Navy Affairs Expense	910
Board of Tenant Affairs	<u>2,250</u>
Total	92,262

City Clerk
Based on FY2017 Adopted Budget

Record Request
Schedule A-2

FY2017

Total City Clerk	532,027
Less:	
Probate Court Salary and Benefits	91,175
Land Evidence Sal & Benefits (moved here in FY17)	70,439
Total	440,852

City Solicitor
Based on FY2017 Adopted Budget

Record Request
Schedule A-3

FY2017

Total City Solicitor	513,234
Less:	
Salaries and Benefits Municipal Court Assistant Solicitor, Municipal Court Judge and Probate Judge	127,490
Total	385,744

Finance Admin and Purchasing
Based on FY2017 Adopted Budget

Record Request
Schedule A-4

FY2017

Finance Admin Costs less Purchasing 479,940

Less:

10% of Salary and Benefits of Senior Accountant 13,271

Total 466,669

To Be Allocated as Follows:

50% of costs based on Percentage of Budget 233,335

10% of costs based on Investment Counts 46,667

Balance not to be allocated 186,668

RIIB (formerly RICWFA) Allocation

5% of salary for Budget and Finance Analyst 6,402

Purchasing Costs 111,547

Collections
Based on FY2017 Adopted Budget

Record Request
Schedule A-5

FY2017

Collections Actual Costs

380,888

Timesheet percentage of 11.6%

44,183

Accounting
Based on FY2017 Adopted Budget

Record Request
Schedule A-6

FY2017

Accounting Actual Costs	475,819
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To be allocated as follows:

5% allocation for wires	13,508
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95% allocation based on check counts	462,311
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Controller and Senior Accountant Salaries and Benefits	270,154
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5% allocation for wires	13,508
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MIS
Based on FY2017 Adopted Budget

Record Request
Schedule A -7

FY2017

MIS Operating Budget	1,680,821
Capital Budget	304,071
Less:	
School Share of ERP System	165,077
Other	10,815
Vision Appraisal Web Hosting	11,000
Judicial Case Software	520
Maritime Domain	80
Boston Computer Scanning	2,000
Fire Department Call Recording	1,200
Copiers	13,125
Equipment in Capital that is not applicable	72,571
Subtotal	<u>276,388</u>
Total MIS Operating Budget to Allocate	1,708,504

ERP System:

Lawson	113,030
Velocity	239,407
MHC	14,400
	<u>366,837</u>
45% to Schools	165,077

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DIV. 5-17: With reference to Exhibit 2 attached to Ms. Forgue's direct testimony, what fiscal period are the "AS PRESENTED Costs To Be Allocated" taken from?

Response: The Costs to Be Allocated are from the City of Newport's FY 2019 Adopted Budget.

Prepared by: Julia Forgue

DIV. 5-18: Reference DIV. 2-37 (b). Please explain the significantly higher expenses for Station One and Lawton in FY 2016 and FY 2017.

Response: As addressed in previously submitted testimony and data requests, consumption shortfall and associated lower revenue required a spending 'hold' on certain expenditures. Due to this hold, certain expenditures were deferred. These deferrals resulted in preventative maintenance, which is preferred, to reactive maintenance until funding is available. For example, pump maintenance (include seals, bearings, impeller/valve/port wear, coupling wear, motor features, associated valves and other appurtenances items that make up the complete system) received minimal maintenance. In addition, Newport did not purchase diesel fuel, but rather stored existing fuel.

Prepared by: Rob Schultz

DIV. 5-19: Reference DIV. 2-40 (b).

- a. Please explain the significantly higher Hypochlorite expense for Station #1 for FY 2018.
- b. Please explain the significantly higher GAC expense for Station #1 for FY 2017 and \$0 expense for GAC in FY 2018.
- c. Please explain the significantly higher GAC expense for Lawton Valley for FY 2018 and why there are no expenses for GAC in FY 2016 and FY 2017.

Response: a. In response to UCMR 3 chlorate findings, RIDOH required Newport Water to prepare a mitigation plan to reduce chlorate level to below the current health advisory of 210 ppb. As part of this plan, NWD tested lower strength sodium hypochlorite (10%) at the Lawton Valley Plant starting on June 28, 2016, while Station #1 remained on the 12 - 15 percent strength sodium hypochlorite. Station #1 converted to lower strength sodium hypochlorite (10%) in FY 18, resulting increased chemical cost (e.g. \$0.978 per gallon versus \$0.6507 per gallon).

b. Granular Activated Carbon is utilized in four conventional filters, at each plant. The maintenance schedule for the conventional water filters is to change out the filter media in one filter per year. This maintenance schedule is subject to change based on raw water conditions and new treatment processes effect on the conventional filters. Station #1 had two (2) filters changed out in FY 17 and zero (0) filters changed out in FY18 as detailed in my testimony.

c. The Old Lawton Valley Plant did not have GAC conventional filters. Lawton Valley Conventional GAC filters were added to the new Lawton Valley Plant and had useful life remaining in FY 16 and FY 17. Therefore zero (0) filters were changed out in FY16 and 17. One (1) filter required changed out in FY18 and it was completed at that time. Going forward the Lawton Valley maintenance schedule for the conventional water filters is to change out the filter media in one filter per year.

Prepared by: Julia Forgue

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DIV. 5-20: Reference DIV. 2-41 and 2-42. Please provide the information as requested in those data requests.

Response: The Division has withdrawn this request and no response is required.

Prepared by: Julia Forgue

DIV. 5-21: Reference the response to COMM 1-7.

a. Please identify the rate year amount included in the revenue requirement for Badger/Orion expenses.

b. Please identify the rate year amount included in the revenue requirement for Beacon AMA expenses.

Response: a. The rate year amount for the Badger/Orion Service Contract is \$3,500. (See Account 50225, HJS Schedule D-8)

b. The rate year amount for Beacon Mobile License is \$4,900 and the amount for Beacon Mobile Hosting is \$21,240 for a total \$26,140. (See Account 50225, HJS Schedule D-8)

Prepared by: Julia Forgue

DIV. 5-22: Reference the response to COMM 1-23. According to the response, the Multi-year increase in FY 2022 is driven solely by additional debt service costs associated with the planned FY 2020 borrowing. Please provide the calculations showing how the borrowing of \$7.441 million results in the total proposed increase for FY2022.

Response: The response to Comm 1-23 erroneously stated that the increase in FY 2022 is driven solely by additional debt service costs associated with the planned FY 2020 borrowing. The response should have stated the that the increase in 2022 is driven by the additional debt service costs associated with the planned **FY2022** borrowing. As shown on HJS Schedule A-4, the requested increase in the Contribution to Debt Service account for the FY 2022 rate increase is \$554,215 greater than the amount requested in the Rate Year. The required rate increase is determined by running the Cost of Service model with the additional debt service associated with the FY 2022 borrowing.

Prepared by: Harold Smith

DIV. 5-23: According to the response to COMM 1-28 the Water Division bills itself for water. Please provide the annual consumption for FY 2016, FY 2017 and FY 2018 and identify the rate that is used for the self-billing.

Response: The annual consumption that the Water division bills itself was:

FY 2016 29,250 gallons

FY 2017 27,150 gallons

FY 2018 33,427 gallons

The monthly charge and billing rates were the same billed to all non-residential customers.

Prepared by: Julia Forgue

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DIV. 5-24: Please provide the Water Division's production cost of water per 1,000 gallons for FY 2016, FY 2017 and FY 2018.

Response: To provide a response to this request, Newport added the total O&M expenditures for the following sections in each fiscal year requested - Source of Supply Island (15-500-2212); Source of Supply Mainland (15-500-2213); Station One (15-500-2222); Lawton Valley (15-500-2223) ; and Laboratory (15-500-2235). Newport then divided this number by the total water sales for each fiscal year.

	FY2016	FY2017	FY2018
Cost per 1000 gallons water	\$2.78	\$3.04	\$3.11

Prepared by: Julia Forgue

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CERTIFICATION

I hereby certify that on June 24, 2019, I sent a copy of the within to all parties set forth on the attached Service List by electronic mail and copies to Luly Massaro, Commission Clerk, by electronic mail and regular mail.

Parties/Address	E-mail Distribution	Phone
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